



Policy Area: Peer Policies

Title of Policy: Conduct and Violation of Conduct Rules

Policy:

It is the goal of PEER Wellness Center to provide a supportive and positive environment that is conducive to initiating and maintaining Recovery. Peers of PWC must abide by the Rules of Conduct to maintain a supportive and respectful environment for staff and Peers.

Responsibilities:

PWC Staff & Volunteers

Procedures:

All Peers and Volunteers will receive a copy of the Rules of Conduct and sign that they have read and understood the rules.

Rules of Conduct

- PEER Wellness Center acknowledges all pathways to recovery. It is our goal and our mission to help individuals initiate and maintain their recovery. For the safety and well-being of all Peers who utilize the center, we request 24 hours of abstinence from alcohol/drugs when seeking assistance in accessing treatment and/or detox services. Individuals who appear to be under the influence will be asked to return when they have at least 24 hours of abstinence.
- Peers will be respectful of staff and each other. No threatening, sexual statements, racial slurs or derogatory remarks. No foul language or gestures.
- People who come here tend to be of limited resources. Please do not ask others for money, cigarettes or other personal items. Do not take items that are not yours. Theft of PWC's or another Peer's property may result in immediate expulsion and/or law enforcement notification.
- Respect others' personal space and ask before touching staff, volunteers, and/or other Peers. Not everyone is comfortable with physical contact and each individual's wishes are to be respected at all times. In the spirit of mutual support, a 3-second hug is allowed as long as both parties consent and are comfortable. Any uninvited physical contact and/or inappropriate physical contact could result in immediate expulsion.
- PEER Wellness Center is, by design, a "safe-place" for those seeking to initiate or maintain their Recovery. To that end, no fraternizing is allowed. We strongly discourage dating or initiating romantic relationships while early in recovery. ***If you have received unwanted advances or attention from a Peer, please report it to a staff member immediately.*** Any incidents reported involving unwanted solicitation or unwanted advances will result in

disciplinary review by the Peer Advisory Committee and could result in temporary or permanent banning from PEER Wellness Center activities.

- Absolutely no weapons and/or violence will be tolerated at PWC. If an assault occurs at PWC, law enforcement will be notified. Absolutely no weapons of any kind are allowed on PWC property.
- Absolutely no legal or illegal drugs are allowed on PWC property. No Alcohol is allowed on PWC property. No legal or illegal drugs and/or alcohol are allowed in any vehicle run by an employee or volunteer of PWC. Any Peer who violates this policy will be subject to immediate expulsion, suspension, and could possibly face criminal charges.
- PWC is a smoke-free/tobacco-free environment. Smoking and or “vaping” is only allowed in designated areas as determined by the property management company.
- PWC has limited storage and space. No personal items are to be stored at the center without the express permission of the director.
- Snacks, water, and coffee are usually available in the kitchen area and are available to everyone. If food or snacks are brought into the center, it is assumed that these items are for sharing with everybody. Please do not bring any food or beverage items to the center that you do not wish to share or make available to others.
- Each Peer, Volunteer, and Staff member is responsible for cleaning up after themselves. Please do not leave trash, wrappers, coffee cups, and or drink containers lying around. This is your community center and deserves your respect.
- The phones and computers provided at PEER Wellness Center are for the benefit of every Peer. Appropriate use of the phones, computers, and/or Wi-Fi includes checking email, job search, housing search, staying in touch with friends/family, and other functions that align with building a healthy life in Recovery. Inappropriate use includes using any computer to view inappropriate content, dating sites, pornography, etc. Violations may result in temporary or permanent removal of computer and/or phone privileges. All PWC computers have monitoring software and restrictions. Your use of this equipment constitutes permission to have computer usage monitored.
- The offices and meetings rooms at PEER Wellness Center are under video surveillance. By utilizing the recovery community center for meetings, assistance, or volunteering, you consent to video surveillance.

By signing this, I acknowledge that I understand these expectations and have had all questions answered. I agree to follow this contract between myself and the PWC staff. Violations of this contract may result in my not being able to receive services for a specific length of time, or permanently, depending on the infraction.

Client/Peer

Date

Staff (Witness)

Date